

This is an unofficial translation of the NAOJ Detailed Regulations No. 3 of the National Astronomical Observatory of Japan, Detailed Regulations on the Selection of Directors of Project Offices, etc. of the National Astronomical Observatory of Japan, dated November 25, 2005. Only the original Japanese text of these regulations has legal effect, and this translation is to be used solely as reference material to aid in understanding the original Japanese version.

Detailed Regulations on the Selection of Directors of Project Offices, etc. of the National Astronomical Observatory of Japan

November 25, 2005

NAOJ Detailed Regulations No. 3

Article 1. Purpose

These Detailed Regulations shall specify necessary matters concerning selection of Directors of Project Offices, etc. in accordance with the provisions of Article 6, paragraph 2 of the Regulations on the Organization and Operation of the National Astronomical Observatory of Japan (NAOJ Regulations No. 1 of 2004) (hereinafter, the “Regulations on the Organization and Operation”).

Article 2. Timing of Selection

Selection of the Director of a Project Office, etc. shall be conducted in any one of the following cases:

- (i) When the term of office of the Director of a Project Office, etc. expires;
- (ii) When the Director of a Project Office, etc. resigns;
- (iii) When the Director of a Project Office, etc. is vacant; or
- (iv) When a Project Office or Center is newly established.

Article 3. Selection Method

1. Selection of the Director of a Project Office, etc. shall be conducted by the Director General upon hearing of opinions of the Planning Committee. The Director General may, however, select the person recommended by the Committee provided in the following article upon hearing of opinions of the Planning Committee, as necessary.
2. With regard to the Director of the Project Office, listed in Schedule 1 as stipulated in Article 5, paragraph 1 of the Regulations on the Organization and Operation, if it is found particularly necessary for the execution of the Project, selection may be made for those who have been granted the title of Project Visiting Professor or Project Visiting Associate

Professor as stipulated in Article 3, paragraph 1 of the NAOJ Co-Investigators Regulations (NAOJ Regulations No. 22, 2014).

Article 4. Committee

1. A Selection Committee may be established to select the Director of a Project Office, etc.
2. In making a selection, the Committee shall conduct hearing of opinions from staff, etc. in the subject Project Office or Center, as necessary, and carry out deliberation carefully while broadly seeking a person fit for the position.

Article 5. Organization of the Committee

1. The Committee shall be composed of at least three but less than five Professors.
2. Members of the Committee shall be determined by the Director General upon hearing opinions of the Executive Committee.
3. The Committee shall have a chairperson. The chairperson shall be designated by the Director General.
4. The chairperson shall call a committee meeting and serve as the chair of the meeting.
5. When the chairperson is unable to attend to his/her duties, a member designated by the chairperson in advance shall carry out the duties of the chairperson in his/her place.

Article 6. Proceedings of Committee Meetings

1. A meeting of the Committee may be declared open only if two thirds or more of the members are present in the meeting.
2. A decision of the Committee shall be made by a majority of the attending members, and in the case of tie in votes, the chairperson shall make the decision.

Article 7. Term of Office

The term of office of the members shall be the period as necessary for the selection.

Article 8. General Affairs

General affairs of the Committee shall be processed at the General Affairs Group of the Administration Department.

Article 9. Miscellaneous Provisions

Matters that may be necessary in regard to the selection in addition to those set forth in these Detailed Regulations shall be separately determined by the Director General.

Supplementary Provision

These Detailed Regulations shall come into effect as of November 25, 2005.

Supplementary Provision

These Detailed Regulations shall come into effect as of March 28, 2012.

Supplementary Provision

These Detailed Regulations shall come into effect as of July 11, 2014 and shall apply from April 1, 2014.

Supplementary Provision

These Detailed Regulations shall come into effect as of January 1, 2017.

Supplementary Provision

These Detailed Regulations shall come into effect as of October 1, 2018.

Supplementary Provision

These Detailed Regulations shall come into effect as of July 19, 2021.