

This is an unofficial translation of the NAOJ Regulations No. 7 of the National Astronomical Observatory of Japan, Regulations of the Faculty Meeting of the National Astronomical Observatory of Japan, dated April 1, 2004. Only the original Japanese text of these regulations has legal effect, and this translation is to be used solely as reference material to aid in understanding the original Japanese version.

Regulations of the Faculty Meeting of the National Astronomical Observatory of Japan

April 1, 2004

NAOJ Regulations No. 7

Article 1 Purpose

These Regulations shall specify the organization and operation of the Faculty Meeting of the National Astronomical Observatory of Japan (hereinafter, the “Meeting”).

Article 2 Duties

In response to the request of the Director General, the Meeting shall exchange information and express opinions as to the matters set forth in the following items:

- (i) Matters concerning research, education, and operations;
- (ii) Important matters concerning budget;
- (iii) Matters concerning recommendation of important internal personnel and other personnel matters considered by the Director General to be appropriate to consult with the Meeting;
- (iv) Matters requiring internal opinions on, for example, the matters deliberated by the Advisory Committee for Research and Management; and
- (v) Other matters as considered necessary by the Director General.

Article 3 Organization

The Committee shall consist of:

- (i) Professors, Executive Engineers, and Project Professors;
- (ii) Associate Professors, Senior Research Engineers, and Project Associate Professors;
- (iii) Associate Professors (Senior Lecturers) and Associate Senior Research Engineers;
- (iv) Senior Engineers;
- (v) Five persons designated by the Director General from among the Assistant Professors and Project Assistant Professors; and
- (vi) Five persons designated by the Director General from among the Research Engineers and Engineers.

Article 4 Term of Office

1. The term of office of the members in items (v) and (vi) of the preceding article shall be two years, and they may be reappointed.
2. A vacancy for a member in the preceding paragraph, if it occurs, may be filled, and the term of office of such substituting member shall be the remaining term of office of his/her predecessor.

Article 5 A Panel of Chairs

1. The Meeting shall have a panel of chairs consisting of three or more members elected from among the members by mutual vote.
2. The term of office of a panel of chairs shall be two years, and they may be reappointed.
3. A vacancy for a chair in the panel, if it occurs, may be filled, and the term of office of such substituting chair shall be the remaining term of office of his/her predecessor.

Article 6 Holding a Meeting

The Meeting shall be held twice a year, in principle. However, it may be held on a temporary basis when the Director General considers necessary.

Article 7 Criteria for Faculty Meeting Members

The criteria for Faculty Meeting members shall be as specified in the Schedule.

Article 8 General Affairs

General affairs of the Committee shall be processed at the General Affairs Group of the Administration Department.

Article 9 Miscellaneous Provisions

Matters that may be necessary in regard to the operation of the Committee in addition to those set forth in these Regulations shall be separately determined.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2004.

Supplementary Provisions

1. These Regulations shall come into effect as of January 6, 2006.

2. The term of office of the current members provided in items (iii) and (iv) of Article 3 and those currently serving as a panel of chairs provided in paragraph 1 of Article 5 shall be up to March 31, 2006.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2007.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2020.

Supplementary Provision

These Regulations shall come into effect as of June 16, 2020 and shall apply from April 1, 2020.

Schedule (Criteria for Faculty Meeting Members)

	Attend Faculty Meeting	Express opinions at Faculty Meeting**	Right to select committee member	Right to be selected to committee member		
			Advisory Committee for Research and Management, Executive Committee, a panel of Faculty Meeting chairs	Advisory Committee for Research and Management	Executive Committee	A panel of Faculty Meeting chairs
*Professor *Executive Engineer *Project Professor	○	○	○	○	○	○
*Associate Professor *Senior Research Engineer *Project Associate Professor *Associate Professor (Senior Lecturer) *Associate Senior Research Engineer *Senior Engineer	○	○	○	×	×	○
*Representative of Assistant Professors	○	○	○	×	×	○
*Representative of Engineering Staff	○	○	○	×	×	○
*Affiliated Professor	○	○	×			×

*Affiliated Associate Professor	○	○	×			×
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- * Included are the cases where an employee of the National Astronomical Observatory of Japan is temporarily transferred to another organization, based on the cross-appointment system. Further, these criteria shall also apply to the cases where the National Astronomical Observatory of Japan accepts an employee of another institution, based on the cross-appointment system. However, the right to be selected to a committee member shall be limited to the cases where there is an agreement of the temporary transfer source.
- ** In the case of voting in relation to general agenda other than the selection of a committee member, the members having the right to express opinions shall be eligible for voting, and a decision of the Meeting shall be made by a majority of the total votes excluding blank votes and invalid votes.