

This is an unofficial translation of the NAOJ Regulations No. 6 of the National Astronomical Observatory of Japan, Regulations of the Project Director Committee of the National Astronomical Observatory of Japan, dated April 1, 2004. Only the original Japanese text of these regulations has legal effect, and this translation is to be used solely as reference material to aid in understanding the original Japanese version.

Regulations of the Project Director Committee of the National Astronomical Observatory of Japan

April 1, 2004

NAOJ Regulations No. 6

Article 1. Purpose

These Regulations shall specify the organization and operation of the Project Director Committee of the National Astronomical Observatory of Japan (hereinafter, the “Committee”).

Article 2. Duties

In response to the request of the Director General, the Committee shall engage in the matters set forth in the following items as its duties:

- (i) Discuss and hear opinions as to important matters relating to the operations of Project Offices and facilitate operations of the projects; and
- (ii) Raise awareness and communicate regularly as to important matters relating to operations of the National Astronomical Observatory of Japan and matters decided by the Executive Committee, etc.

Article 3. Organization

1. The Committee shall consist of:

- (i) Director General;
- (ii) Vice-Director General;
- (iii) Director of Engineering;
- (iv) Director of Research Coordination;
- (v) Director of each Project Office;
- (vi) Director of each Center;
- (vii) Director of the Division of Science;
- (viii) Chairperson of Education Committee;

- (ix) Director of the Office of International Relations;
 - (x) Director of the Human Resources Planning Office;
 - (xi) Executive Advisor to the Director General;
 - (xii) Representative of engineering staff;
 - (xiii) General Manager;
 - (xiv) Person designated in advance by the Director of the Subaru Telescope;
 - (xv) Person designated in advance by the Director of NAOJ Chile; and
 - (xvi) Person designated in advance by the Director of the Thirty Meter Telescope (TMT) Project.
2. When necessary, the Director General may add a person he/she designates to serve on the Committee for a necessary time period to the members set forth in the preceding paragraph.

Article 4. Chairperson

1. The Committee shall have a chairperson.
2. The Director General shall serve as the chairperson and preside over affairs of the Committee.
3. When the chairperson is unable to attend to his/her duties, a member designated by the chairperson in advance out of the members in the items (ii) to (iv) of the preceding article shall carry out the duties of the chairperson in his/her place.

Article 5. Holding a Meeting

The Meeting shall be held regularly. However, it may be held on a temporary basis, when necessary.

Article 6. Substitute Attendance

If a member in any of items (v) to (vii) of Article 3 is unable to be present in a meeting of the Committee, he/she may designate a substitute to attend in his/her place.

Article 7. Attendance of a Person Other Than Members

When necessary, the Committee may invite a person other than the members to be present at a meeting in order to hear his/her opinions.

Article 8. General Affairs

General affairs of the Committee shall be processed at the General Affairs Group of the Administration Department.

Article 9. Miscellaneous Provisions

Matters that may be necessary in regard to the operation of the Committee in addition to those set forth in these Regulations shall be separately determined.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2004.

Supplementary Provision

These Regulations shall come into effect as of October 3, 2008.

Supplementary Provision

These Regulations shall come into effect as of January 1, 2017.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2019.

Supplementary Provision

These Regulations shall come into effect as of May 14, 2020, and shall apply from April 1, 2020.

Supplementary Provision

These Regulations shall come into effect as of June 23, 2020.

Supplementary Provision

These Regulations shall come into effect as of January 1, 2023.