

This is an unofficial translation of the NAOJ Regulations No. 1 of the National Astronomical Observatory of Japan, Regulations of the Science Advisory Committee of the National Astronomical Observatory of Japan, dated March 9, 2018. Only the original Japanese text of these regulations has legal effect, and this translation is to be used solely as reference material to aid in understanding the original Japanese version.

Regulations of the Science Advisory Committee of the National Astronomical Observatory of Japan

March 9, 2018
NAOJ Regulations No. 1

Article 1. Establishment

The Science Advisory Committee (hereinafter, the “Committee”) shall be established under the Advisory Committee for Research and Management of the National Astronomical Observatory of Japan (hereinafter, the “Advisory Committee”), based on the provisions of Article 9, paragraph 2 of the Rules of the Advisory Committee for Research and Management of the National Institutes of Natural Sciences (NINS), an Inter-University Research Institute Corporation (NINS Rules No. 17 of 2004).

Article 2. Duties

1. The Committee shall deliberate the matters set forth in the following items:
 - (i) The science roadmap of the National Astronomical Observatory of Japan;
 - (ii) The implementation plan for the science roadmap of the National Astronomical Observatory of Japan;
 - (iii) Operation policy focusing on joint use of large-scale equipment (excluding those under the responsibility of each of the individual Science Advisory Committees of the National Astronomical Observatory of Japan); and
 - (iv) Other matters concerning the science strategy of the National Astronomical Observatory of Japan.
2. The Committee shall investigate on specialized matters, etc. requested by the Advisory Committee and report the results to the *Advisory Committee*.

Article 3. Organization

1. The Committee shall be composed of the persons set forth in the following items:
 - (i) Vice-Director General;
 - (ii) Director of Research Coordination;
 - (iii) Employees of the National Astronomical Observatory of Japan;
 - (iv) University faculty; and
 - (v) Other persons as considered necessary by the Director General, in addition to those set forth in items (i) to (iv).
2. The members provided in items (iv) and (v) of the preceding paragraph shall constitute substantially half of the members of the Committee.

Article 4. Determination, Appointment, etc. of Members

1. Members shall be determined by the Director General.

2. Among the members, those provided in item (iii) of paragraph 1 of the preceding article shall be designated by the Director General and those provided in items (iv) and (v) thereof shall be appointed by the Director General.
3. When having designated or appointed members, the Director General shall report to the Advisory Committee.

Article 5. Term of Office

1. The term of office of the members shall be two years, and they may be reappointed.
2. The term of office of a substituting member when a vacancy for a member occurs shall be the remaining term of office of their predecessor.

Article 6. Chairperson, etc.

1. The Committee shall have one chairperson and one vice chairperson.
2. The chairperson shall be designated by the Director General.
3. The chairperson shall call a committee meeting, serve as the chair of the meeting, and supervise affairs of the Committee.
4. The vice chairperson shall be designated by the chairperson from among the members.
5. The vice chairperson shall assist the chairperson, carry out the chairperson's duties in their place if the chairperson is unable to attend to them, and perform such duties if the chairperson is absent.

Article 7. Holding a Meeting

A meeting of the Committee shall be held as necessary.

Article 8. Working Group

1. A working group may be established under the Committee to address the issues in relation to the Project Offices, the Division of Science, and respective Centers and examine and deliberate the matters specified out of those under the responsibility of the Committee.
2. Members of the working group shall be designated or appointed by the Director General on the basis of a recommendation by the chairperson of the Committee.

Article 9. Proceedings of Committee Meetings

1. A meeting of the Committee may be declared open and a resolution may be made, only if a majority of the members are present in the meeting.
2. A decision of the Committee shall be made by a majority of the attending members, and in the case of tie in votes, the chair of the meeting shall make the decision.

Article 10. Attendance of a Person Other Than Members

1. The Director General shall, in principle, observe the meetings of the Committee.
2. When necessary, the Committee may invite a person other than the members to be present at a meeting in order to hear their opinions.

Article 11. General Affairs

General affairs of the Committee shall be processed at the Research Promotion Group of the Administration Department.

Article 12. Miscellaneous Provisions

Matters that may be necessary in regard to the operation of the Committee in addition to those set forth herein shall be separately determined.

Supplementary Provisions

1. These Regulations shall come into effect as of July 1, 2018.
2. The Regulations of the Specialty Committees of the National Astronomical Observatory of Japan and the Detailed Regulations of the Specialty Committees of the National Astronomical Observatory of Japan shall be abolished.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2019.

Supplementary Provision

These Regulations shall come into effect as of August 1, 2021.

Supplementary Provisions

1. These Regulations shall come into effect as of July 1, 2022.
2. Notwithstanding the provision of Article 5, paragraph 1, the term of office of those members whose term of office commences on November 1, 2022 shall expire on September 30, 2024.

Supplementary Provision

These Regulations shall come into effect as of August 1, 2024.