

This is an unofficial translation of the NAOJ Regulations No. 30 of the National Astronomical Observatory of Japan, Regulations of the Project Review Committee of the National Astronomical Observatory of Japan, dated July 22, 2004. Only the original Japanese text of these regulations has legal effect, and this translation is to be used solely as reference material to aid in understanding the original Japanese version.

Regulations of the Project Review Committee of the National Astronomical Observatory of Japan

July 22, 2004

NAOJ Regulations No. 30

Article 1. Establishment

The Project Review Committee (hereinafter, the “Committee”) shall be established under the Advisory Committee for Research and Management of the National Astronomical Observatory of Japan (hereinafter, the “Advisory Committee”), based on the provisions of Article 9, paragraph 2 of the Rules of the Advisory Committee for Research and Management of the National Institutes of Natural Sciences (NINS), an Inter-University Research Institute Corporation (NINS Rules No. 17 of 2004).

Article 2. Duties

1. The Committee shall reply to inquiries of the Director General or offer an opinion to the Director General.
2. The Committee shall deliberate the matters set forth below:
 - (i) Matters concerning evaluations of the Project Offices, Centers, and Division of Science (hereinafter, “Project Offices, etc.”) of the National Astronomical Observatory of Japan (hereinafter, “NAOJ”);
 - (ii) Other matters as necessary.
3. The Committee shall investigate on specialized matters, etc. requested by the Advisory Committee and report the results to the Advisory Committee.

Article 3. Organization

The Committee shall be composed of not more than 13 members from persons listed in the following items:

- (i) Persons designated by the Director General from among Research and Academic Staff and specially appointed academic staff of NAOJ
- (ii) Persons appointed by the Director General from among university faculty and other

persons (hereinafter, “External Committee Member”)

2. The majority of the members of the Committee shall be the members referred to in item (ii) of the preceding paragraph.
3. When having designated or appointed members, the Director General shall report to the Advisory Committee.

Article 4. Term of Office

1. The term of office of the members shall be two years, and they may be reappointed.
2. The term of office of a substituting member when a vacancy for a member occurs shall be the remaining term of office of his/her predecessor.

Article 5. Chairperson, etc.

1. The Committee shall have one chairperson and one vice chairperson.
2. The chairperson shall be designated by the Director General.
3. The chairperson shall call a committee meeting, serve as the chair of the meeting, and supervise affairs of the Committee.
4. The vice chairperson shall be designated by the chairperson from among the members.
5. The vice chairperson shall assist the chairperson, carry out the duties of the chairperson in his/her place if the chairperson is unable to attend to his/her duties, and perform such duties if the chairperson is absent.

Article 6. Proceedings of Committee Meetings

1. A meeting of the Committee may be declared open and a resolution may be made, only if a majority of the members are present in the meeting.
2. A decision of the Committee shall be made by a majority of the attending members, and in the case of tie in votes, the chair of the meeting shall make the decision.

Article 7. External Evaluation Committee

1. An external evaluation committee shall be established under the Committee to examine and deliberate the matters set forth in Article 2, paragraph 2, item (i).
2. The external evaluation committee shall be composed of the persons set forth in the following items for each project office to be evaluated:
 - (i) One or more External Committee Member; and
 - (ii) Two or more researchers or staff affiliated with an overseas institution.
 - (iii) The term of office of the members of the external evaluation committee shall be until the submission of the external evaluation report.

Article 8. Attendance of a Person Other Than Members

When necessary, the Committee may invite a person other than the members to be present at a meeting in order to hear his/her opinions.

Article 9. General Affairs

General affairs of the Committee shall be processed in cooperation between the General Affairs Group of the Administration Department and the Research Assessment Support Office.

Article 10. Miscellaneous Provisions

Matters that may be necessary in regard to the operation of the Committee in addition to those set forth herein shall be separately determined.

Supplementary Provision

These Regulations shall come into effect as of July 22, 2004.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2008.

Supplementary Provision

These Regulations shall come into effect as of July 11, 2014 and shall apply from April 1, 2014.

Supplementary Provision

These Regulations shall come into effect as of October 23, 2015.

Supplementary Provision

These Regulations shall come into effect as of July 1, 2018.

Supplementary Provision

These Regulations shall come into effect as of April 1, 2019.

Supplementary Provision

These Regulations shall come into effect as of August 3, 2021.

Supplementary Provisions

1. These Regulations shall come into effect as of July 1, 2022.
2. Notwithstanding the provision of Article 4, paragraph 1, the term of office of those members whose term of office commences on July 1, 2022 shall expire on September 30, 2024.